

Petoskey Montessori Children's House

Board of Trustees Monthly Meeting

December 12, 2023 Minutes

Meeting called to order at 5:42m

In attendance: Nicky Byron, MaryJo Alshab, Angie Moulton, Sarah Agurcia, Russell Carpenter, Natalie Walts, Anna Collins, Rebecca Roth, Jessi Kuhlman; **Absent:** Amber Neils

Approval of Agenda: Motion made by Kuhlman, 2nd by Walts, unanimously carried

Approval of October Minutes: Motion made by Walts, 2nd by Roth, unanimously carried

Administrative Update

- Enrollment: two new in December - K and elementary from WA; new baby in Nido
- Salary scale review adding an assistant lead to the scale;

Financial Update

- Payroll Penalties: IRS is reviewing documentation submitted via liason in Stabenow's office, next planned update is early Jan.

Committees Update

- Maintenance: Primary in need of new doorbell – can one be hardwired through light fixture?
- Fundraising: January meeting to discuss art show;
- Social: Planning to hold a winter social, Anna to spearhead;

BOT Updates

- Discussed PSP meeting outcomes; Sarah C to reach out to TC Caps (public Montessori) to review their curriculum and how it's tied to traditional metrics, Branden to assist with setting up QBO to track any additional funds received, MJ will be getting certificate renewed, and discussed the fact that dual enrollment students have different teachers of record and PSP raises no issues with that concept, should apply to KD students as well.

Adjourned at 6:28 pm

Next Meeting – January 9, 5:30 pm

-Respectfully submitted by Nicky Byron