

Petoskey Montessori Children's House

Board of Trustees Monthly Meeting

September 19, 2023 Minutes

Meeting called to order at 5:38 pm

In attendance: Nicky Byron, Jessi Kuhlman, Sarah Agurcia, Rebecca Roth, Amber Neils, Natalie Walts, Angie Moulton, Anna Collins, MaryJo Alshab

Approval of Agenda: Motion made by Kuhlman, 2nd by Walts, unanimously carried

Approval of April Minutes: Motion made by Walts, 2nd by Collins, unanimously carried

Motion to elect Anna Collins as Vice President of the Board of Trustees made by Byron, 2nd by Kuhlman, unanimous

Administrative Update

- Staffing: Nearly fully staffed! Offer was sent to a prospective guide on 9/18 which will make us fully staffed if accepted. Placement in a classroom has been flexible – work in each setting until they find their strengths that make them a good fit somewhere. We also received an inquiry from a Montessori-certified teacher from Atlanta, MI.
- School directory: All children that are in Brightwheel need to opt in or out. MaryJo will provide a picture to Kuhlman to include. Discussion about how to organize the directory that will go out this week and any corrections that can be made if brought to our attention by families or staff.

Financial Update

- Bookkeeper is caught up through July, working on August now
- IRS denied abatement that would eliminate penalties, we have three options (decision to be made via email vote by 9/29):
 - Pay in full (\$36,000)
 - Offer of compromise – low probability of success
 - Legal team provides offer of compromise which increases chances of success but comes with fees
- Letter to congressperson to request assistance with the offer of compromise citing our recent hardships

Committees Update

- Maintenance: playgrounds to be completed this coming weekend plus remaining mulch, must be completed in two days and then we will schedule playground inspector; garden beds installed in the wild!
- Fundraising/Social: working together on auction plans; goal to have all auction items known by 10/11 so they can be loaded onto the website, Walts working on 50/50 raffle; “wheel-beer-ow” raffle; wine grab; music bingo & a DJ with paid song requests; each family will be required to sell 2 tickets or if they sponsor, ticket requirement will be waived

BOT Updates

- Public schools management agreement: Byron and Leslie negotiations scheduled for 9/25
- Meeting scheduled with Alanson Public Schools to explore potential relationships week of 9/25

Adjourned at 6:50 pm

Next Meeting – October 10, 6:00 pm

-Respectfully submitted by Amber Neils