

Petoskey Montessori Children's House and Elementary School

Board of Trustees

March 12, 2024 5:30pm

PMCH Elementary Classroom

In-Person Attendance:

BOT: Byron, Walts, Roth, Campbell,

Staff: Carpenter, Ricketts, Moulton, Alshab,

Parents: Breann Wozniak and Liz Cohen

Zoom Attendance: Collins, Campbell, meeting open to parents

AGENDA

1. Call Meeting to Order 5:37pm

2. Review of Agenda

- Motion to Approve Agenda: Roth, 2nd Walts, unanimous

3. Review of Previous Meeting Minutes

- Motion to Approve Previous Meeting Minutes: Walts, 2nd Roth, unanimous

4. BOT

- Staff Updates: Sarah A. and Tiffanie F. departed on last Friday. Alex will be departing the first week in April for a new opportunity. Ashley starts next week. There is currently one position open.
- New Fiduciary Partner Discussion with public comment/questions: see attachment
- Elementary Steering Committee: Need a group of motivated parents to help with the lift of reviving the elementary program. Ultimate goal at this point is to re-establish the elementary program with a charter partnership with Boyne Concord. Group can also look at big picture and provide a fresh perspective. Group can consist of primary parents, elementary parents, alumni, etc.
- Annual Meeting Schedule: April 9th and will piggyback off regularly scheduled board meeting. Agenda will be set and sent out soon but the plan is to have open board seats announced and outline the process for voting in new board members.

5. Financial

- Variance Reports: Done by Nicky, would like Jessi to review
- Cash Position: Nicky sent a follow-up to Bill Melching regarding the stabilization funds which would amount to about 30k. Natalie will reach out to CTAC regarding Spring art show/fundraiser.

- Payroll Penalty Update: They needed us to date the letter. Confirmed the collections are currently on hold. For background, we are appealing the denial for the request for abatement through the help of Debbie Stabenow's office.
- Restitution Update: Kim will pay 6k by April. No timeline given for the remaining \$110k.

6. Committees

- Maintenance Committee: nothing to report
- Fundraising: Looking at hosting a student art show at CTAC at end of April where parents can purchase art work.
- Social Committee: nothing to report
- Finance Committee: nothing to report

7. Administration

- Enrollment updates: new kindergartner enrolled for the Fall
- Program updates: Currently planning summer program. Elementary is putting on a dinner with a program piece as a celebration for Russell given his departure from the elementary program after this school year. Elementary classroom will work on fundraising to put this on.

8. Public Comment (Please keep tone respectful and limit time to 3 minutes per person):

- A question was asked as to what ages may enroll in the summer program. The answer of rising kindergarteners and younger was given.

Adjourn 6:35 pm

Next Meeting – April 9, 2024 @ 5:30pm, PMCH Elementary Classroom