

Petoskey Montessori Children's House and Elementary School

Board of Trustees

June 11, 2024 5:30 PM

PMCH Elementary Classroom

MINUTES

1. Call Meeting to Order 5:32 pm
2. Attendance: Nicky Byron, Natalie Walts, Anna Collins, Amber Neils, Jessi Kuhlman, Angie Moulton, MaryJo Alshab, Liz Cohen, Erin Baittinger
2. Motion to Approve Agenda: Walts, second by Kuhlman, unanimously carried
3. Motion to Approve Previous Meeting Minutes: Walts, second by Kuhlman, Unanimously carried
4. BOT Updates
 - Update on Midwest/CHA Partnership Proposal: Pupil accountant stated that the virtual option with us would not follow the intent of their virtual policy. We will not be partnering with CHA. We propose to self-fund the elementary classroom for the next school year to maintain enrollment and then work on another charter through Bay Mills for the following school year. We will remain tuition free and fund through loans, grants, and fundraising efforts for 2024-2025 school year. Next steps are to get a yay or nay from Bay Mills – discussion is ongoing. Sarah Campbell will work on the charter application. We will need a Certificate of Occupancy and Byron is working with the fire marshall to obtain that by August. Kuhlman is working with Huntington Bank to secure a loan with the property as collateral. Outside sources of funding (grants and fundraisers) will be explored to reduce fiscal strain on an ongoing basis.
 - Vote on Elementary Charter Proposal: Byron motions to vote on charter proposal, Walts seconds, unanimously carried
5. Financial
 - Variance Reports – nothing new to report
 - Cash Position – nothing new to report
 - Restitution Update – nothing new to report
 - Payroll Penalty – still have not assigned to a reviewer, next update in July
6. Committees
 - Maintenance Committee – shade sail grant money was secured, plans are in motion to have that purchased and installed
 - Fundraising – raffle has not been tallied yet; we did not get the Hestia grant for AMI training; Enbridge Grant granted (totaling \$18,000 in grants this spring); art show \$1150 generated, goal was \$1000 – next year will be even better (ideas: charge for an “art walk” entry fee)

- Social Committee – nothing new to report
- Elementary Steering Committee – nothing new to report, they had been waiting on interviews until they heard about the funding direction of the charter, will proceed with interviews now

7. Administration

- Enrollment Updates – two new babies are starting, another starting very soon as some babies have moved up to YCC. Will send out message next week to parents to enroll in new elementary classroom for next year – deadline of end of June.
- Program Updates – Summer program starts tomorrow!

8. Public Comment (Please keep tone respectful and limit time to 3 minutes per person)

- Discussion surrounding Obi the snake and his future – Moulton will feed for the summer and the permit lies with the classroom so as long as the classroom continues, we can keep the snake. Otherwise, contact Jim McGrath.

Adjourned @ 6:25 pm

Next Meeting – July 9, 2024 @ 5:30pm, PMCH Elementary Classroom