

PMCH Board BOARD OF TRUSTEES Meeting | JULY 22, 2025

5:30 - 7PM EST. Location: Petoskey Public Library and Virtual (Zoom)

In attendance:

VIRTUAL: Chelsea, Anna

IN PERSON: Jessi, Ali, MaryJo, Nicki, Miranda, Angie, Russell

Motion to approve agenda: Angie, Miranda

Motion to approve June meeting minutes: Russell, Miranda

No public comment

- Chelsea is working on a new student Welcome Packet. **Due date for V1 is August 15**
 - This packet is relevant to all students (Nido, YCC and Primary).
 - Digital and printed versions will be created.
 - The document will be given in Thursday Folders AND emailed.
 - The Welcome Packet will be ready for disbursement at the August 2025 PRESCHOOL ROUND-UP that will be attended by any available 2025/2026 school year New Students. This Round-Up will be organized by, and lead by, The Primary Lead Teacher (MaryJo) prior to September start date.
 - Jessi will send Chelsea some new information that should be added to the packet for the 2025/2025 school year
- YCC fence installation is close to being started. The supplies to install the fence were ordered and delivered; some of the supplies did not arrive which delayed installation
- PMCH will be Implementing a system to use Google Sheets to make it easier for staff to submit tickets for maintenance issues/requests
- PMCH will no longer follow the PSP Snow Day schedule. If winter weather is inclement there is a chance that PMCH will open late, but PMCH will try to stay open every day to give parents consistent childcare.
- Miranda has sent out our first Annual Giving email through MailChimp. Stats to be reported in August BOT meeting.
- Anna to coordinate more "Mega Playdates" to bring together parents for social time. It was discussed that it would be beneficial to set a recurring date for this event, like "the second Saturday of each month," for example. Anna will work on the planning.

CLOSED SESSION - Start 6pm

Point of discussion - Review and discuss Staff Pulse survey results and next steps

Meeting adjourned at 6:45pm

Respectfully reported by Chelsea Benson